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[adobe acrobat version (.pdf)]

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## Experience

**Akman & Associates, PC**, Salisbury, MD

**Legal Assistant** (2/2011 - 4/2011)

Legal Assistant for Akman & Associates, PC, a law firm in Salisbury, Md. Wrote and filed complaints, answers, and other motions on behalf of clients as well as conducted legal research. Provided other legal and clerical assistance to [Susan Land, Esq.](#) as needed.

**Wicomico County, Md.**, Salisbury, MD

**IT Project Manager** (8/2007 - 4/2010)

I.T. Project Manager for Wicomico County, Md. Managed the technical implementation of Tyler (Munis v7.4) accounting software for Wicomico County Finance, Purchasing, and Human Resources departments. Coordinated user training, server administration, and client software installations for Munis. Developed County [website](#) and Wicomico County / City of Salisbury Intranet using Dreamweaver CS3, Photoshop CS3, Flash CS3, HTML, DHTML, and CSS. Created [logo](#) for **Wicomico Executive Fitness Council**. Created [2009 Report to the People](#) for County Executive Rick Pollitt.

**Johns Hopkins University** (CSOS-NNPS) (contract - Profiles), Baltimore, MD

**Web Developer / Graphic Artist** (9/2006 - 11/2006 (full-time), 12/2006 - 8/2007 (part-time))

Web Developer and Graphic Artist for National Network of Partnerships Schools (NNPS), an institute of the Center for Social Organization of Schools (CSOS) of Johns Hopkins University (JHU). Developed NNPS website ([URL Credit](#)) using ADO, ASP, DHTML, Dreamweaver MX 2004, HTML, JavaScript, and VBScript. Created SQL Server 2000 databases for NNPS website using Transact-SQL (T-SQL) stored procedures and triggers. Designed *Type 2* newsletters ([Fall 2006](#), [Spring 2007](#)) and *2007 Promising Partnership Practices* (PPP) publication ([cover](#), [PPP](#)) using InDesign CS3 and Photoshop CS3.

**M & T Bank (formerly Allfirst Bank)**, Baltimore, MD

**Officer** (8/2001 - 11/2001)

Web Developer and Technical Support Representative for Allfirst Trust Department. Developed ARK Funds and OFAC web sites for Allfirst Trust Department using ADO, ASP, DHTML, Dreamweaver Ultradev, HTML, IIS 4, JavaScript, SQL Server 2000, and VBScript. Administered Novell network and provided superior technical support for over 150 users.

**Alexander & Tom** (contract - Sudina Search), Baltimore, MD

**Software Engineer** (4/2001 - 5/2001)

Software Engineer for Media Services department. Created TimeTracker, a time tracking application for Media Services department, using Apache HTTP Server 1.3, DBI, DHTML, HTML, JavaScript, MySQL, Perl, and Visual Interdev 6. Developed Visual Basic application to test network client computers' connections to SQL 7 and Exchange 5.5 Servers.

**Advertising.com** (contract - TechMart), Baltimore, MD

**Software Engineer** (6/2000 - 11/2000)

Software Engineer for Technical Services department. Developed Trouble Ticket System for the Technical Services' Intranet using Apache HTTP Server 2.0.54, Apache Tomcat 5.5, DHTML, Dreamweaver MX 2004, HTML, JavaBeans, JavaScript, JDBC, JSP, PhotoShop 5, PL/pgSQL, Postgres 8.0, Servlets, and UML [see UML Data Modeling Profile (pdf: [fig. 1](#); [fig. 2](#); [fig. 3](#); [fig. 4](#))]. Created, tested, debugged, and implemented complex reports and background applications based on requirements provided by business users. Managed Intranet applications and provided security and protection for SQL Server and IIS. Identified and evaluated various hardware and software products and technologies for use on web projects.

**National Institutes of Health** (NIH) (contract - Orkand), Bethesda, MD

**Senior Web Developer** (2/1999 - 8/1999)

Senior Web Developer for the Office of Director (OD). Developed scholarship and job applications for the Office of Human Resource Management and monthly seminar registration application for the Small Business Office (SBO) using Apache HTTP Server 1.3, DHTML, Dreamweaver UltraDev, HTML, JavaScript, MySQL 3.0, PHP, and PhotoShop 5. Created monthly reports and internal server log application for OD websites. Maintained security for all OD production applications.

**Amerix Corporation**, Columbia, MD

**Web Developer** (10/1997 - 2/1999)

Web Developer for credit counseling company. Developed and managed corporate Intranet using Active X Controls, ADO, ASP, DHTML, Flash 4, HTML, IIS 4, JavaScript, PhotoShop 5, SQL Server 6.5, VBScript, and Visual Interdev 6. Created database driven online reports for accounting and creditor relations departments. Managed production and development web servers for online applications. Directed meetings with departments' directors to develop procedures and objectives for Intranet development. Conducted evaluation of functionality and usability of websites through internal focus groups. Developed graphics for non-web based Information Technology and Marketing department applications.

**MBNA America** (MBNA), Wilmington, DE

**Personal Banking Officer** (2/1996 - 8/1997)

Personal Banking Officer for advertising department. Launched the MBNA Purina Custom Account-level PictureCard (CAP). Wrote CAP test-plan procedures and tested CAP software. Worked with system designers and network staff to ensure that superior quality products were produced. Created Cumulus image database for art directors of MBNA Advertising Agency.

**American Correctional Association** (ACA), Lanham, MD

**Marketing Associate** (7/1994 - 1/1996)

Marketing Associate for Marketing Department. Designed and coordinated publication of all ACA marketing department direct mail using Adobe Illustrator, Adobe Photoshop, and QuarkXpress. Raised product sales 61% and lowered costs 14% on the 1995 *ACA Publications* catalog.

Solicited print bids and selected print vendors for the ACA marketing department catalogs. Worked with printers on blueline changes to ensure final printing met ACA standards. Designed covers for the *Corrections Today* magazine.

## Freelance

**2011-2012:** Developed [website](#) and newsletters (Issue: [1](#); [2](#); [3](#); [4](#); [5](#); [6](#)) for the **Wicomico County Bar Association** (WCBA)  
**2010:** Developed Wicomico County State's Attorney campaign [website](#) for **Matt Maciarelo, Esq.**  
**2010:** Created logos for **Fruitland Falcons Youth Sports** Football and Soccer Leagues  
**2009-2010:** Created logos for **Parkside High School** Boys Varsity Lacrosse  
**2009:** Created [flyer](#) for **Delmarva UFCW Local 27**  
**2009:** Created memorial [poem](#) for the late Judge Marvin Land  
**2008-2012:** Created [website](#) and guest speaker ([3-08](#), [11-09](#)) for **Tri-County Chapter of IAAP** (IAAP)  
**2008-2012:** Developed [website](#) for **Nick, Inc.**  
**2008-2011:** Developed [website](#) for **Gateway Church of Christ** (GCOC)  
**2008-2011:** Developed [website](#) for **Barren Creek Christian Academy** (BCCA)  
**2007-2012:** Developed [website](#) for **Don Trader** (CMPS, CRMS)  
**2007-2012:** Developed [website](#) for **Traco Mortgage**  
**2007-2012:** Developed [website](#) for **Miata Owners On Delmarva** (MOOD)  
**2007:** Created powerpoint presentation for 100th birthday gala for Katherine T. Endslo  
**2007:** Designed [flyer](#) for 2007 Bel Air High School Class of 1962 Reunion Committee  
**2007:** Designed [brochure](#) for MGCC Women's 18-Hole Group  
**2005-2012:** Developed [website](#), business cards, hats, flyers, and ads for **Susan J. Land, Esq.**  
**2005-2012:** Developed [website](#), [powerpoint](#), and brochures ([Decorator Show House](#), [Festival of Trees](#)) for **Chesapeake Cancer Alliance** (CCA)  
**2005-2008:** Developed [website](#), [poster](#), and golf hat for **Maryland Collaborative Law Association** (MCLA)  
**2003:** Created campaign materials for University of Baltimore SBA presidential candidate Ted Tai  
**2003:** Created [flyer](#) for birthday gala for Katherine T. Endslo  
**2002-2005:** Created advertisements ([2002](#), [2005](#)) for Dr. William C. Pickett in the *One Book*  
**2002-2003:** Research Assistant for University of Baltimore Professor John Lynch  
**2002:** Created brochure and [flyer](#) for Bel Air High School Class of 1962 Reunion Committee  
**2001-2003:** Developed [website](#) for **Asian Pacific American Law Student Association** (APALSA)  
**1999:** Created sweatshirt logo for University of **Baltimore Entertainment, Arts, & Sports Law** (EASL) chapter  
**1998:** Created advertisements and flyers for **Homewood Suites - BWI**  
**1996:** Created [brochure](#) for **Harford County Department of Parks & Recreation**  
**1995:** Created logo for **Clayton Landscaping Technologies**  
**1994:** Wrote articles for **Washington Office Magazine's** Baltimore edition of *Welcome*  
**1993:** Developed media database for **Federation of American Immigration Reform** (FAIR)  
**1993:** Coordinated special events for the **National Multiple Sclerosis Society - Georgia Chapter**  
**1993:** Coordinated charity donations and media appearances for **Six Flags Over Georgia**  
**1993-1994:** Tutored Algebra and English for **Harford Community College** (HCC)  
**1992:** Developed public relations campaign for **Northeast Georgia Girl Scout Council**  
**1992:** Created and sold advertisements for **University of Georgia Red & Black** newspaper

## Education

**University of Baltimore (UB)**, Baltimore, MD (09/99 - 05/03)

**Juris Doctor** (Cum Laude) - January, 2003

\* 2001, 2000, 1995: Maryland Senatorial Scholarship

\* 2001: John and Frances Angelos Scholarship for Continuing Students

\* 2000, 2001: Highest grade in three classes

**Masters in Business Administration** - June, 2003

\* 2003: Initiated into Sigma Iota Epsilon Honorary Management Fraternity

**University of Georgia (UGA)**, Athens, GA (08/89 - 12/92)

**Bachelor of Arts in Journalism** - December, 1992

\* 1990: Dean's List

**Harford Community College (HCC)**, Bel Air, MD (09/89 - 04/97)

**Webmaster and Internet Programmer certifications** - May, 1997

**General Studies** - 1997, 1989: Dean's List

## Technical

### operating systems

Ubuntu 11.04, Fedora 13, Mac OS X; Windows XP Professional & 2003 Server

### programming

**browser:** CSS, DHTML, HTML, JavaScript

**database:** ADO, JDBC, PL/pgSQL, SQL, Transact-SQL (T-SQL), UML, XML

**web server:** ASP (VBScript); Java (JavaBeans, JSP, Servlets); LAMP (Perl, PHP)

### software

**Adobe:** CS3 (PhotoShop, Dreamweaver, Illustrator, InDesign, Flash), Acrobat 9

**Apache:** HTTP Server 2.2, Tomcat 5.5

**Microsoft:** IIS 5, Office 2007, SQL Server 2000

**MySQL:** MySQL 4.1  
**Oracle:** 11g, SQL Developer 1.5  
**Postgres:** 8.0

## URL Samples

**Wicomico County Bar Association**

<http://www.wcbaweb.com/>

**Matt Maciarelo, State's Attorney for Wicomico County, Md.**

<http://www.mattforstatesattorney.com/>

**Wicomico County, Md.**

<http://www.gregorypickett.com/wc>

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